

## NOTICE OF FUNDING AVAILABILITY (NOFA)

2010 and 2011 PROGRAM YEARS

Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Funds

**TO:** Interested Public and Private Agencies

**FROM:** Larry D. Hulse, Director  
Community Development Department

Chris Johansen, Director  
Department of Housing Services

**DATE:** June 26, 2009

The Des Moines City Council has directed that Notices of Funding Availability be made available to public and private agencies interested in applying for 2010 and 2011 CDBG and ESG funding for projects that address Housing and Community Development goals in the five-year 2010 - 2014 Consolidated Plan for an Affordable Housing Strategy.

The 2010-2011 Program Years cover the first and second years of the Affordable Housing Strategy. Applicants will submit proposals for a **2-year** program period: January 1, 2010 through December 31, 2011.

**Only projects addressing needs described within the publish NOFAs are considered for funding.**

### APPLICATION REVIEW PROCESS

The **Application Schedule** includes application deadlines in the **Application Kit** on the City's website under Hot Topics: <http://www.dmgov.org>

### Dept. of Housing Services Staff Review

Dept. of Housing Services staff will review all applications submitted and make funding recommendations for review by the City's Neighborhood Revitalization Board (NRB) and the Des Moines City Council. The staff review will emphasize agency capacity, other funds leveraged, objectives addressed, performance measures, level of benefit to clients and whether the project complements other planning strategies.

### Neighborhood Revitalization Board Review

The Neighborhood Revitalization Board (NRB) will review proposals and hear **applicant presentations September 22 -24, 2009**. A presentation schedule will be sent out to qualified applicants in late August. The Board will conduct their final deliberations and make **funding recommendations for City Council on Saturday, September 26, 2009**, time and location to be announced.

If you have questions or need additional information, please contact:

Susan Minks, Planner  
Neighborhood Development Div.  
Community Development Dept.  
283-4779

Bob Schulte, Administrator  
Community Investment Administration Div.  
Dept. of Housing Services  
237-1384

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**APPLICATION KIT:** click to download files - Word or PDF

- 1 [Application Form](#) (WORD)
- 2 [Application Schedule](#) (WORD)
- 3 [HUD Low to Moderate Income Area Map](#) (PDF)
- 4 [HUD Median Family Income Table for Des Moines MSA](#) (EXCEL)
- 5 [Support Documentation Checklist](#) (WORD)
- 6 [Support Documentation Directions](#) (WORD)
- 7 [FORM: Conflict of Interest Statement - Board of Directors Signature Required](#) (WORD)
- 8 [Policy & Procedures for 2-Year Contracts](#) (WORD)
- 9 [Procurement Policy Example](#) (WORD)

**The 2010 - 2011 Notices of Funding Availability (NOFAs):**

1. **Community Development:** [Homeowner Supportive Services](#)
2. **Community Development:** [Micro-Enterprise Assistance](#)
3. **Community Development:** [Neighborhood Capacity Building](#)
4. **Public Services:** [Homeless Prevention & Supportive Services](#)
5. **Public Services:** [Homebuyer Education](#)