



**Permit & Development Center**  
 Community Development Department  
 602 Robert D. Ray Dr. • Des Moines, IA 50309

<b>CITY OF DES MOINES</b> <b>Commercial</b> <b>Building Permit Application</b>
<b>Project Address:</b> _____ <b>Business Name:</b> _____ <b>Project Known As:</b> _____ <b>District/Parcel #</b> _____ <b>Project valuation \$</b> _____ <b>Description of Project:</b> _____ _____ <b>Project sq. ft:</b> _____ <b>Total building sq. ft:</b> _____

**Applicant:** \_\_\_\_\_ **Address** \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Bus. Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail address \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ **Address** \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Bus. Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail address \_\_\_\_\_

**Contractor:** \_\_\_\_\_ **Address** \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Bus. Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail address \_\_\_\_\_

**Design Architect / Engineer (Name & Firm):** \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
 Zip Code \_\_\_\_\_  
 Bus. Phone \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_  
 E-mail address \_\_\_\_\_

**I acknowledge that I have read this application and agree to comply with all City Ordinances, State and Federal Laws regulating building construction. I also understand that my signature as the applicant acknowledges my responsibility for this project until final approval by the City.**

**Print Name** \_\_\_\_\_ **Contact Phone #(s)** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Contact E-Mail** \_\_\_\_\_

**CONDITIONS OF APPROVAL:** *Separate permits are required for Electrical, Plumbing, HVAC and Signs. This permit is null and void if authorized work is not started within 180 days, or is suspended for 180 days from the date of permit issue. Confirming restrictive covenants & property line location is the owner/contractor's responsibility.*

**\*Parcels are required to be combined prior to permit issuance, if applicable.**