

**IV. SAMPLE CHECKLIST FOR EXEMPTED BUILDINGS**  
**CERTIFICATION OF EXEMPTION FROM ARCHITECTURAL PRACTICE ACT**

Date: \_\_\_\_\_

I, \_\_\_\_\_, NOT LICENSED TO PRACTICE  
ARCHITECTURE in  
the state of Iowa, hereby certify that the technical submission for the project known as:

\_\_\_\_\_  
\_\_\_\_\_  
Located at: \_\_\_\_\_

has been prepared by me under the exception to the requirement for professional architectural services as set forth in Section 544A.18 of the Code of Iowa and as noted below:

- 1. Detached residential buildings containing twelve or fewer family dwelling units AND of not more than three stories in height, AND/OR an outbuilding in connection with such building.
- 2. Building used primarily for agricultural purposes, including grain elevators and feed mills.
- 3. Nonstructural alterations to an existing building, which do not change the use of a building FROM any other use TO a place of assembly of people or public gathering.
- 4. Nonstructural alterations to an existing building, which do not change the use for the building FROM any other use to a residential use. (Note: Exemption 1 may apply in lieu of this exemption.)
- 5. Nonstructural alterations to an existing building, that do not change the use of the building FROM a industrial or warehouse use TO a commercial or office use. (Note: Exemption 6 may apply in lieu of this exemption.)
- 6. Warehouse AND/OR commercial building, not more than one story in height AND not exceeding ten thousand square feet (10,000 s.f.) in gross floor area.
- 7. Commercial building, not more than two stories in height AND not exceeding six thousand square feet (6,000 s.f.) in gross floor area.
- 8. Light industrial building.
- 9. Factory-built building, not more than two stories in height OR not exceeding twenty thousand square feet (20,000 s.f.) in gross floor area (OR which is certified by an Iowa licensed professional engineer.)
- 10. Church AND/OR attached or separate accessory building, not more than two stories in height OR not exceeding two thousand square feet (2,000 s.f.) in gross floor area.