

2009

City of Des Moines

## **Excellence in Historic Preservation Awards**



Requirements for Entries:

1. Completed nomination form.
2. Brief project narrative that clearly describes the work that was completed. (maximum of 2 pages)
3. Submit one set of photographs, preferably "before" and "after" photos, showing all sides of the structure or special project. Include photos showing the primary facade and project, if different. If historic photos are available, include one copy. Please submit photographs in an electronic format if possible. A description of the photographs must be provided that clearly identifies the direction of view and subject matter.
4. Authorization letter from the property owner if different than the applicant.



**Nominations must be received by Friday, August 21, 2009**



Send completed nomination to:

Jason Van Essen  
Historic Preservation Commission  
Community Development Department  
602 Robert D. Ray Drive  
Des Moines, Iowa 50309

Phone: (515) 283-4147  
Email: [jmvanessen@dmgov.org](mailto:jmvanessen@dmgov.org)

Submission of entry allows the City of Des Moines to release and publish the information and photographs (with credit).



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Nomination Information

**Entry Categories**

***Residential***

- I. Exterior/Interior Rehabilitation - Appropriate renovation or restoration of a residential building.
- II. Sympathetic Additions (Exterior only) - Period or modern designs that are compatible with the original design.
- III. Other Projects - Open category for a wide range of worthy preservation projects. Examples: Period landscaping; restoration of wood carved features; restoration of stencils.

***Commercial/Institutional***

- IV. Exterior/Interior Rehabilitation - Appropriate renovation or restoration of a commercial or institutional building.
- V. Sympathetic Additions (exterior only) - Period or modern designs that are compatible with the original design.
- VI. Adaptive Reuse - Appropriate renovation or restoration of a building for a use other than its original one.
- VII. Other Projects - Open category for a wide range of worthy preservation projects.

***Other***

- VII. Individual or Group - Outstanding preservation efforts by an individual or group that benefits the City of Des Moines.

**Who May Enter**

Property owners or professionals such as architects, draftspersons, or contractors who were substantially involved in the project may apply. Entries submitted by professionals must include an authorization letter from the owner.

**Eligible Structures**

Buildings must be at least fifty (50) years old and within the corporate limits of the City of Des Moines. Projects must have been completed in the last ten (10) years. Both public and private property is eligible.

Projects involving properties less than fifty (50) years old may also be eligible if the building is determined to have exceptional architectural or historic significance.



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Nomination Form

Historic Name of Property (if known)\_\_\_\_\_

Address of Property\_\_\_\_\_

Year Built (if known)\_\_\_\_\_ Year Project Completed\_\_\_\_\_

Entry Category

(please check one)

- I. Residential - Interior/Exterior Rehabilitation
- II. Residential - Sympathetic Addition (Exterior)
- III. Residential - Other
- IV. Commercial/Institutional - Interior/Exterior Rehabilitation
- V. Commercial/Institutional - Sympathetic Addition (Exterior)
- VI. Commercial/Institutional - Adaptive Reuse
- VII. Commercial/Institutional - Other
- VIII. Individual or Group

Name(s) of Owner(s)\_\_\_\_\_

Address\_\_\_\_\_

City, State, Zip\_\_\_\_\_

Phone: Work\_\_\_\_\_ Home\_\_\_\_\_ Email\_\_\_\_\_

If Applicable:

Name of Professional Applicant\_\_\_\_\_

Firm\_\_\_\_\_

Address\_\_\_\_\_

City, State, Zip\_\_\_\_\_

Phone: Work\_\_\_\_\_ Home\_\_\_\_\_ Email\_\_\_\_\_

**Be Sure to Include:**

- ❖ Description of project, two pages or less ❖
- ❖ One set of photographs illustrating project ❖
- ❖ Owner's letter of authorization, if applicable ❖
- ❖ Completed nomination form ❖